

2-1-1991

Board of Trustees Meeting Minutes 1991-02-01

Bowling Green State University

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REPORTS - CONSTITUENT REPRESENTATIVES (Continued)

Firelands College Board Representative - Gary Bauer

Mr. Bauer reported that the number of new students enrolled for spring semester has increased 11.5%, and the number of students going through orientation has increased 33%. In addition, Firelands College ranked sixth of the 23 regional campuses in the State of Ohio for FTE growth during fall 1990.

The United Way Program at Firelands College has been very successful. The number of individuals participating has more than doubled from last year and contributions have increased 40%.

The Stein Foundation has awarded a \$10,000 renewable grant to Firelands College to be used for six one-half scholarships to pre-nursing students.

EXECUTIVE SESSION

Chairman Newlove announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he is proposing that members meet in an executive session for the purpose of considering a matter of employment. He asked for a motion and roll call vote to have the members meet in executive session in the Chart Room with the session expected to last approximately 90 minutes; the regular meeting to be reconvened at that time to take action if necessary and for the purposes of adjournment.

No. 20-91 Judge Connally moved and Mrs. Russell seconded that members of the Board of Trustees meet in an executive session for the purpose of considering a matter of employment.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"---Judge Connally, Mr. Laskey, Mr. Mahaney, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with nine affirmative votes.

The regular meeting was recessed at 11:30 a.m. and the members moved into the executive session in the Chart Room.

Chairman Newlove reconvened the regular meeting at 12:40 p.m. with the announcement that members had met in executive session for 70 minutes for the purpose of considering a matter of employment. The Board has determined that it wishes to extend and clarify the employment contract of President Olscamp.

No. 21-91 Mr. Moorehead moved and Mr. Mahaney seconded that the Board of Trustees has agreed to issue a new contract for University President Paul J. Olscamp, ending June 1994, and authorizes the Chairman of the Board of Trustees to sign the contract on behalf of the Board after it is reviewed and accepted by a majority of the Board members.

The contract will become effective upon its signing by the Chairman.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"---Judge Connally, Mr. Laskey, Mr. Mahaney, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with nine affirmative votes.

ANNOUNCEMENTS

Chairman Newlove announced that the next meeting of the Board of Trustees is scheduled for Friday, February 1, 1991, and Fall Commencement will be held on Saturday, December 22, 1990.

ADJOURNMENT

The meeting was adjourned at 12:45 p.m.

PresidentSecretary

Bowling Green State University
February 1, 1991

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room of McFall Center, Bowling Green Campus on February 1, 1991: Richard A. Newlove, Chairman; Nick J. Milet, Vice Chairman; C. Ellen Connally; Kevin J. Coughlin; John A. Laskey; G. Ray Medlin, Jr.; G. O. Herbert Moorehead, Jr.; Virginia B. Platt; Ann L. Russell; Christine M. Senack. John C. Mahaney, Jr. was not present.

Also present were President Paul J. Olscamp; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Harold Lunde, Chair, Faculty Senate, and Faculty Representative to the Board; Wayne Berman, 1990-91 Graduate Student Representative to the Board; Kevin J. Coughlin, 1990-91 Undergraduate Student Representative to the Board; Gary Bauer, 1990-91 Firelands College Representative to the Board; Gregg DeGrane, 1990-91 Administrative Staff Representative to the Board; Kathy Eninger, 1990-91 Classified Staff Representative to the Board; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher Dalton, Vice President for Planning and Budgeting; Mary M. Edmonds, Vice President for Student Affairs; Robert L. Martin, Vice President for Operations; Philip R. Mason, Vice President for University Relations; Gaylyn J. Finn, Treasurer; media representatives; and a number of observers.

Chairman Newlove called the meeting to order at 10:00 a.m.; the Board Secretary called the roll and announced that a quorum was present (eight Trustees).

MINUTES

Motion was made by Mrs. Russell and seconded by Judge Connally that the minutes of the meeting of December 14, 1990, be approved as written. The motion carried.

PRESIDENT'S REPORT

Welcome to the Russian Delegation

A group of faculty and students at Bowling Green State University is embarking on a venture that will lead to talks with the Soviets on a common concern: global warming. The special project involves a new interdisciplinary seminar devoted to the so-called "greenhouse effect," an exchange of faculty and students with the Soviet Union, and a live television broadcast via satellite on Earth Day in April.

In an impressive interdisciplinary team effort, more than a dozen Bowling Green faculty from nearly as many different academic departments have created and will teach a special seminar on global warming this semester. The one-credit-hour course is being coordinated by the Honors Program, the Center for Environmental Programs and the Environmental Health Program. The first class met on Tuesday, January 29. Those teaching and the students enrolled in the seminar will take part on April 20 in a two-hour teleconference devoted to global warming with their counterparts at the D.I. Mendeleev Institute of Chemical Technology in Moscow. The institute is a major Soviet school of chemical engineering. The "space bridge" via satellite on Earth Day is expected to be seen live by 160 million people on Soviet television as well as by many Americans.

On our campus today is a delegation of students and faculty from Mendeleev here for the purpose of working out details for the "space bridge" as well as to explore exchange and other developmental possibilities between our two schools. The television program is expected to feature segments on the physical chemistry of the greenhouse effect; photosynthesis on land and in the sea; climate change, climate models and the controversy over computer climate models; and social and political consequences of global warming.

Welcome to Canadian Studies Faculty Member

Included with your agenda materials this morning is a personnel change to which I would like to draw to your special attention. We are all very pleased to present for your approval the appointment of Dr. Mark Kasoff to the position of Director of Canadian Studies and Professor of Economics. Dr. Kasoff comes from the State University of New York at Potsdam where he has been Chair of the Economics Department and has been active in Canadian Studies and economic development. Through teaching and administrative appointments in Canada, Europe and China, he has developed an extensive background in comparative economic systems. We look forward to his leadership in developing our Canadian Studies Program in new directions.

Fall Semester 1991 Update

To date, we have received 7,124 applications from freshmen seeking admission to the 1991 Fall Semester. This represents a decrease of 689 or -8.82% from the comparable time last year. Transfer applications currently number 292, which reflects a decrease of 48 or -14.12%.

We completed the first phase of contacting prospective students by phone by calling 190 National Merit Scholars on December 11 and 12. An additional 521 National Merit Scholars will be phoned this month and next. The regular admissions Phone Power Program, aimed at all admitted Fall, 1991 freshmen, will be conducted February 10-14, 1991.

Beginning January 4, 1,314 applications were mailed to those prospective freshmen who recently had ACT/SAT results sent to BGSU who had not previously been sent an application. Another admissions project recently completed was a post card mailing to 3,880 prospective students who have been sent, but have not submitted an application, urging them to apply in the near future.

Spring Semester 1991 Registration Update

As of January 26, 1991, 16,812 registrations have been received for the Main Campus for the Spring Semester, 1991. Compared to the January 27, 1990 figure of 16,735, this is an increase of 77. The Firelands Campus had 1,410 registrations for Spring Semester, 1991, compared to 1,286 registrations for Spring, 1990, representing an increase of 124. Off-campus programs had 419 Spring, 1991 registrations, an increase of 136 from Spring Semester registrations for off-campus programs at this time last year.

Graduate Applications

A total of 1,383 new graduate applications have been received for the reporting period July 1, 1990 through December 31, 1990. This represents an increase of 8%, or 103 applications more than the same reporting period in 1989.

Within the two major application categories, a total of 842 applications have been received for degree programs. This indicates an increase of 78 or 10%, while applications for non-degree programs (541) increased by 25 or 5%.

Update on International Student Recruitment

Bowling Green State University's initial recruiting efforts in the Far East are paying off. As a result of the University's first effort to visit prospective students in the Orient, 417 Asian students have applied for admission to the University. Twelve already have been accepted and have begun spring semester classes this week.

Fall Semester 347 international students representing 53 countries enrolled at Bowling Green. The 119 undergraduates and 228 graduate students include 127 women and 220 men.

New Master's Program in Political Science

On January 18, 1991 at its regular meeting, the Ohio Board of Regents gave approval to a new master's program in Political Science, a Master of Public Administration. The previous specialization in Public Administration within the Master of Arts in Political Science has been changed to a separate Master of Public Administration degree. The Master of Arts in Political Science will be retained. This conversion is organizational in nature and does not affect courses, staffing or other resources. You will recall that this proposal came before the Board of Trustees for endorsement last April.

PRESIDENT'S REPORT (Continued)

Grants and Contracts Awarded

The comparative numbers for grants and contracts for July 1 through December 31 fiscal year to date, as compared with the same reporting period in 1989-90 are as follows:

Total special projects, grants and contracts for 1989-90 = \$5,784,879.82 and for 1990-91 = \$5,882,319.13.

Total of all grants and contracts for 1989-90 including student aid grants = \$11,351,805.32 and for 1990-91 = \$11,408,543.73.

Faculty Award

Dr. David Gedeon, professor of technology, has won the 1990 Outstanding Professor of Industrial Technology Award. Presented by the National Association of Industrial Technology, Dr. Gedeon was recognized for his excellence in teaching, scholarship and service. In the fall he received a \$3,000 research professor award from the International Coil Winding Association.

Center for Archival Collections

Earlier this week (January 29) the Center for Archival Collections announced the formal opening to the public of The William J. Sullivan Collection of the 21st Ohio Volunteer Infantry Civil War materials. The collection includes more than 2,800 items related to the activities of the 21st Ohio Volunteer Infantry which were part of a donation to the University. The reception opening the collection was the best attended in library memory and included many descendants of soldiers in the 21st.

1991 Reddin Symposium

The 1991 Reddin Symposium was held January 19 in the Miletz Alumni Center. "Canada's Native Peoples" was the focus. The symposium opened with an overview of the history and legal issues of Canada's aboriginal peoples presented by Bradford W. Morse of the law faculty at the University of Ottawa. It was followed by a presentation by Gerry Kerr, regional director general, Ontario Region, Department of Indian and Northern Affairs, on the Canadian federal law view of Indian issues. A panel discussion including the featured speakers, along with James Crowe, Canadian Consulate in Cleveland, and Dr. Edmund Danziger of the History Department, concluded the Symposium. This is the fourth annual Reddin Symposium supported by a gift to the University from Bowling Green attorneys Evelyn and the late Daniel Reddin.

Project 90

Work goes forward on Project 90, our major project to upgrade our administrative computing systems for financial accounting, student information, human resources and alumni and development. The first system to be implemented will be the financial accounting system.

CUPS (College and University Financial System): Steady progress is being made on this implementation. Nearly all equipment needed by the CUPS offices has been ordered or installed. Work has begun on new form designs for purchase orders, payment requests, and requisitions. Much of the data for the tables has been loaded, and training of the pilot group of CUPS users is about to begin. We will be ready to go live with CUPS on July 1, 1991.

Alumni Continuing Education

In an effort to develop eventually an "alumni college" at Bowling Green and to bring alumni back to the campus as often as possible, the Alumni Office and the Office of Continuing Education are combining efforts to offer three alumni continuing education programs this spring designed to appeal to all ages. Topics include career planning, computers for adults ages 55 and older, and people and stress.

"Our Town - Your Town"

The office of Student Publications is launching a new publication entitled "Our Town - Your Town" which will serve primarily as an orientation-recruitment and retention tool for many publics. Written with people-oriented focus, "Our Town - Your Town" will be circulated to all incoming freshmen and current students, distributed to households throughout the Bowling Green area and limited copies will be made available to the city and University for distribution. Planned as a yearly project, the focus will center on the people and personalities of the University and the city, with the hope of enhancing a feeling of "neighborliness" among groups external and internal to Bowling Green and Bowling Green State University. It will be distributed during the summer. Editorial planning and advertising selling efforts are currently underway.

Faculty and Staff Awards

A Bowling Green State University Administrator, Dr. Dawn Glanz, assistant dean in the College of Arts and Sciences has been chosen to participate in "Leadership For A New Century," a national training program for women at four-year colleges and universities. As part of the program, she will undertake a year-long project involving planning documents and processes within the College of Arts and Sciences under the direction of Dr. Andrew Kerek, Dean of the college. Program participants are chosen in recognition of their talent, interest in advancement in higher education and the quality of their proposed projects. The conference was sponsored by the National Institute for Leadership Development and Arizona State University.

Dr. Don Bright, Business Education and coordinator of the University's Northwest Ohio Vocational Education Personnel Development Regional Center, is the recipient of the 1990 Award of Merit from the American Vocational Association's business education division. The award is the highest honor presented by the division and is based on contributions to business education as a teacher, administrator or supervisor that lead to improvements in theory, methods and classroom practices.

PRESIDENT'S REPORT (Continued)

Distinguished Visiting Professor

As you know, each year the University invites a distinguished expert in a selected discipline to come here as a Distinguished Visiting Professor. I am delighted to announce that during the spring semester Ms. Martina Arroyo will be visiting the campus on six occasions. Ms. Arroyo is an internationally acclaimed soprano who has performed in major opera houses of the world. In addition to her performance schedule, she is presently a member of the music faculty at Louisiana State University. Ms. Arroyo will be presenting master classes and will have ample opportunity to meet with faculty and students.

Jane Schimpf and University Food Services Win IVY Award

Who says the food isn't good at Bowling Green State University? For the second time the University Food Operations area has received an Ivy Award as one of the country's top food service programs. The awards are presented by Restaurants and Institutions Magazine and the selections are made by industry peers, often the severest critics. Bowling Green also won this award - which is one of the most prestigious in the food industry - in 1988.

The Ivy winner is measured by the financial success of the operation, by the staff's attitude, by quality of service, food, cleanliness, decor, creativity. The Ivy Award goes not to a place, but to an individual because it is believed that the place functions as it does because of the attitude, character, philosophy, dedication, and initiative of the person behind it - and that person is Jane Schimpf (director of the University's food operations area). Jane and the Food Service department are in elite company of previous winners such as, The Boulders in Arizona, The Bistro de Paris Restaurant in Florida, The Citrus in Los Angeles, The Fleur de Lys in San Francisco and the Jean-Louis at the Watergate. Congratulations to Jane Schimpf and her hard-working staff.

Student Awards

The Greater Toledo Alumni Association presented its annual Harold Anderson Scholarships last week to University students Marissa Maurer of Maumee, Susan Bischoff of Berkey and Hope Spittler of Bradner. The \$500 scholarships honoring the late basketball coach are co-funded by the Greater Toledo Alumni Association and Charles Share, an All-American who played for Coach Anderson.

Bowling Green State University senior tight end Pat Jackson has put himself in select company in the Mid-American Conference with his recent selection to the GTE Academic All-America football team. The team is selected by the College Sports Information Directors of America. Jackson, a business major with a 3.96 GPA is one of only four players to earn first team honors for a second successive season. Jackson, from Van Wert, was a second team selection as a sophomore.

Northwest Ohio Senior Recognition Program

Thirty-four high school students were honored during Bowling Green State University's Northwest Ohio Senior Recognition Program on January 27 and 28. The students, each representing a different high school in six counties, arrived on campus on January 27 and were assigned to a BG student mentor. They stayed overnight in the residence halls, ate breakfast in a dining hall and attended classes with their BG host. The purpose was to give each student an opportunity to experience a bit of what campus life would be like if they attended BGSU. Each student was presented a \$150 book scholarship, a certificate of merit and a \$20 University Bookstore certificate. The scholarship, given by the Under-graduate Alumni Association, can be used when the student enrolls at BG.

College of Musical Arts

An estimated 1,500 high school students, band directors and guests were at BGSU on January 25 and 26 to attend the 33rd annual New Band Music Reading Clinic. This popular event introduced students and band directors to the latest music for bands and included a performance by the 180-member All-Ohio High School Select Band.

Off-Campus Housing

The Off-Campus Housing Office sponsored the 7th annual "Off-Campus Housing Fair" on Tuesday, January 22, 1991 in the Lenhart Ballroom. The event is to acquaint students with prospective landlords and community agencies. This is a great opportunity for students to familiarize themselves with off-campus living and also to help solidify the university-city relationship. As in years past, this event attracts an average of 800-800 participants. Thirteen landlords and seven community agencies participated in this year's event.

"Operation Desert Cookie"

Just before Christmas, University students staged "Operation Desert Cookie" which resulted in 1,015 dozen cookies being sent to troops stationed in the Middle East. The University Activities Organization organized the successful operation. As of January 30, 1991, we have had 52 students called for duty in the military. And, at present, we know of no faculty or staff who have been called. The University is making every effort to assist the students and their families relative to their status at the University.

Mr. Chairman, this concludes my report.

PERSONNEL/FACILITIES COMMITTEE

Mr. Moorehead reported that the Personnel/Facilities Committee met on Thursday afternoon and reviewed six action items and one discussion item.

Personnel Changes Since December 14, 1990, Meeting

No. 22-91 Dr. Platt moved and Judge Connolly seconded that approval be given to the Personnel Changes since the December 14, 1990, meeting. The motion was approved with no negative votes.

No. 22-81 (Continued)

PERSONNEL CHANGES
ADMINISTRATIVE STAFF

ACADEMIC AFFAIRS

Name	Title	Effective Date	Salary
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New Appointments Full-time

Alverta Reed	Animal Research Technician, Animal Research Facilities	12-10-90/6-30-91	\$17,500 fyr
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New Appointments Part-time

Karen Matheny	Assistant to the Director of Program Advisement and Teacher Certification Office, College of Education and Allied Professions	12-1-90/6-30-91 (partially externally funded - formerly classified)	\$18,000 fyr
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Catherine Shaffner	Education Coordinator, Medical Technology	11-26-90/6-30-91	\$30,000 fyr
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Eric Torok	Instructional/Technical Assistant, Firelands Applied Sciences	1-14-91/5-11-91	\$ 1,500
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Marcia Ward	Research Assistant, Psychology	11-1-90/6-30-91 (externally funded)	\$20,400 fyr
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Reappointments Part-time

Ann Bernhard	Coordinator, Project Spring, Special Education	1-1-91/12-31-91 (externally funded)	\$19,500
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Resignations

Andrew DuFresne	Part-time Assistant Manuscripts Processor, Institute for Great Lakes Research	12-21-90	Accepted another position
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Dianne Simmons	Part-time Clinical Supervisor, Communications Disorders	2-4-91	Moving
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Leaves of Absence

Penny Nemitz, Director of Academic Services, Firelands College, 11-26-90 [5 hours] leave without pay

Changes in Assignment, Rank and Salary

Audrey Bricker from Program Coordinator, Non-Credit Continuing Education, Continuing Education and Summer Programs, 7-1-90/12-31-90 [full-time] and 1-1-91/6-30-91 [part-time], \$22,277.49 to full-time 1-1-91/6-30-91, \$27,825 fyr, increased work load (externally funded).

OPERATIONS

Name	Title	Effective Date	Salary
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New Appointments Full-time

Jo-Ann Sanders	Assistant to Manager of Records, Personnel Services	1-7-91/7-3-92	\$25,000 fyr (\$37,500 18 mo)
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PRESIDENT'S AREA

New Appointments Full-time

F. Robert Babich	Assistant Football Coach, Inter-collegiate Athletics	1-2-91/6-30-91	\$30,000 fyr
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Gary Blackney	Head Football Coach, Inter-collegiate Athletics	12-5-90/6-30-91	\$72,000 fyr
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Michael Faragalli	Assistant Football Coach, Inter-collegiate Athletics	1-4-91/6-30-91	\$36,000 fyr
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Paul Ferraro	Assistant Football Coach, Inter-collegiate Athletics	12-11-90/6-30-91	\$36,000 fyr
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Robert Ligasheeky	Assistant Football Coach, Inter-collegiate Athletics	12-11-90/6-30-91	\$26,000 fyr
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Scott Seeliger	Assistant Football Coach, Inter-collegiate Athletics	1-2-91/6-30-91	\$38,000 fyr
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Reappointments Full-time

Terence Malone	Assistant Football Coach, Inter-collegiate Athletics	1-1-91/6-30-91	\$30,000 fyr
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Changes in Assignment, Rank and Salary

Chris A. Geib from Associate Director, Admissions, \$29,801 fyr to Director of Academic and Regulatory Affairs, Intercollegiate Athletics, \$37,000 fyr, effective 12-3-90/6-30-91, promotion

No. 22-91 (Continued)

PERSONNEL CHANGES
ADMINISTRATIVE STAFF (continued)

STUDENT AFFAIRS

Name	Title	Effective Date	Salary
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New Appointments Full-time

Gregory Ross	Director, Special Programs, Multicultural Affairs	12-31-90/6-30-91	\$28,000 fyr
Monica Smith-Scott	Director, Multicultural Student Activities, Multicultural Affairs	12-3-90/6-30-91	\$27,000 fyr
M. Reva Walker	Assistant Director, Financial Aid and Student Employment	2-4-91/6-30-91	\$27,700 fyr

Resignations

Kathleen Spicer	Hall Director, Conklin Hall, Residential Services	1-4-91	Accepted another position
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Deaths

Michael Hodges, Assistant Director, University Placement Services, 1-2-91

Leaves of Absence

Amy Kose, Nurse Clinician, Student Health Services, effective 12/3, 8, 10, 13, 17, 20/90; 1/14, 17, 24, 28, 31/91, leave without pay

Cindy Puffer, Pharmacist, Student Health Services, effective 11-15-90, leave without pay

Changes in Assignment, Rank and Salary

Kathryn Ellis, Part-time Pharmacist, Student Health Services, employed beyond 1990-91 contract as follows: 10/2 [8 hours]; 10/9 [5 hours]; 11/7 [4 hours]; 11/27 [5 hours]; 12/7 [8 hours]; 12/17 [8 hours]; \$778.22

Gregory MacVarish, Director Orientation, Student Activities, from \$28,875 fyr to \$30,807.50 fyr, effective 1-1-91/6-30-91, increased duties

Janet Spisler, Part-time Pharmacist, Student Health Services, employed beyond 1990-91 contract as follows: 10/5 [8 hours]; 10/18 [4 hours]; 10/29 [8 hours]; 11/5 [8 hours]; 11/26 [2 hours]; 11/28 [1 hour]; 12/4 [5.5 hours]; 12/11 [6.5 hours]; \$1,167.40

UNIVERSITY RELATIONS

Name	Title	Effective Date	Salary
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New Appointments Full-time

Paul J. Obringer	Graphic Designer, University Graphic Arts	11-13-90/6-30-91 [formerly part-time faculty]	\$22,000 fyr
Timothy H. Smith	Director of Promotion and Public Relations, WBGU-TV	11-19-90/6-30-91 [externally funded]	\$33,000 fyr

Changes in Assignment, Rank and Salary

Claudia Crowell from Administrative Assistant, Center for Photochemical Sciences, Chemistry to Assistant to Director of Development, Alumni & Development, \$23,426 fyr [leave without pay July 1990]; effective 11-26-90, transfer

ACADEMIC AFFAIRS**ARTS AND SCIENCES****Changes in Assignment, Rank and Salary**

Margy Gerber, from Professor of German, Russian and East Asian Languages to Professor and Interim Chair of German, Russian and East Asian Languages; from \$55,424 to \$55,885 including a \$461 stipend; effective January 14, 1991

Joseph Gray III, from Associate Professor and Chair of German, Russian and East Asian Languages to Associate Professor of German, Russian and East Asian Languages, and from \$67,762 fiscal year rate to \$55,442 academic year rate; effective January 11, 1991

Christina Eiko Guenther, from Instructor of German, Russian and East Asian Languages to Assistant Professor of German, Russian and East Asian Languages, and from \$27,200 to \$28,000 academic year rate; effective November 8, 1990; completion of doctoral requirements

Daniel Madigan, from Instructor in Department of English to Assistant Professor in Department of English, and from \$29,200 to \$30,000 academic year rate; effective October 31, 1990; completion of doctoral requirements

Paul Obringer, part-time Instructor in the School of Art; from \$1,745 to \$2,502; Fall Semester 1990; increased duties

Proceedings, Trustees Bowling Green State University

February, 1, 1991

No. 22-91 (continued)

PERSONNEL CHANGES (continued)

ACADEMIC AFFAIRS

ARTS & SCIENCES (continued)

PART-TIME APPOINTMENTS

1990-91 Year; Special Notes
& Period of Employment

Name Rank Salary

New Appointments--Faculty

German, Russian and East Asian Languages

Albina Poplavsky Instr. \$ 2,000 Spring Semester 1991

Sociology

William Elliott Instr. 1,500 Spring Semester 1991

Reappointments--Faculty

Art, School of

C. L. Crotchett Instr. 5,985 Spring Semester 1991
 Warren DeWitt Instr. 1,700 Spring Semester 1991
 Beverly Fisher Instr. 5,825 Spring Semester 1991
 Claude Fixler Instr. 3,875 Spring Semester 1991
 Joan McKee Asst Prof. 3,900 Spring Semester 1991
 Scott Miner Asst Prof. 3,600 Spring Semester 1991
 Tamara Monk Instr. 12,000 Spring Semester 1991
 Harriet Nearing Instr. 1,800 Spring Semester 1991
 Tracy Ruhlin Instr. 1,950 Spring Semester 1991
 Julie Schnell-Madden Instr. 12,000 Spring Semester 1991
 Laurie Winters Instr. 3,300 Spring Semester 1991

Biology

James Crosswell Asst Prof. 10,000 Spring Semester 1991
 Hudson DeYoe Instr. 6,500 Spring Semester 1991
 Gwynne Stoner Rife Instr. 6,500 Spring Semester 1991

Computer Science

Edward Hruza Asst Prof. 2,500 Spring Semester 1991

Dean's Office

Michael Peslikis Instr. 3,090 Spring Semester 1991

English

Wayne Barham Instr. \$ 3,000 Spring Semester 1991
 Dieter Frank Instr. 5,780 Spring Semester 1991
 Elsa Gutmann Instr. 3,540 Spring Semester 1991
 Richard Hoffman Asst Prof. 4,290 Spring Semester 1991
 Fred Kellermeyer Instr. 6,435 Spring Semester 1991
 George Looney Instr. 3,300 Spring Semester 1991
 Madonna Marsden Asst Prof. 2,070 Spring Semester 1991
 Donna Pastourmetzi Asst Prof. 6,680 Spring Semester 1991
 Linda Schuller Asst Prof. 6,680 Spring Semester 1991
 William Toth Asst Prof. 7,335 Spring Semester 1991
 Jack Troutner Asst Prof. 7,560 Spring Semester 1991
 Theresa Williams Instr. 3,090 Spring Semester 1991

Geography

Paul Crawford Prof Emeritus 16,868 Spring Semester 1991
 (suppl. retirement pgm.)

History

Roger Bridges Adjunct Prof. 2,960 Spring Semester 1991

Interpersonal and Public Communication

Lisa Acton Instr. 1,500 Spring Semester 1991
 Douglas Kresse Instr. 3,090 Spring Semester 1991
 Randall Pruitt Instr. 3,000 Spring Semester 1991

Psychology

John P. Scott Regents Prof 3,000 Spring Semester 1991
 Emeritus

Physics and Astronomy

Leszek Sczaniecki Asst Prof. 2,200 Spring Semester 1991

Romance Languages

Brigitte Vadillo Instr. 3,090 Spring Semester 1991

Sociology

Doretta Fenton Instr. 1,545 Spring Semester 1991
 Theresa Hoffman Instr. 1,545 Spring Semester 1991

POST-DOCTORAL APPOINTMENTS

Chemistry

Susan Cady Post-Doc Fellow 11,000 1/1/91-6/30/91
 (externally funded)
 Craig Montgomery Post-Doc Fellow 21,000 12/10/90-12/09/91
 (externally funded)
 Maria Magdalena Zuk Post-Doc Fellow 14,560 12/01/90-7/31/91
 (externally funded)

No. 22-91 (Continued)

PERSONNEL CHANGES (Continued)
ACADEMIC AFFAIRS
BUSINESS ADMINISTRATION

Full-Time Faculty - New Appointments

Mark J. Kasoff, Professor of Economics and Canadian Studies; with a fiscal year rate of \$84,334; effective July 1, 1991

PART-TIME APPOINTMENTS

1990-91 Year; Special Notes
& Period of Employment

Name	Rank	Salary	
New Appointments--Faculty			
Management			
Joseph Christen	Lect.	\$ 2,000	Fall Semester 1990
Reappointments--Faculty			
Accounting and Management Information Systems			
Wayne Johnson	Assoc Prof Emeritus	20,359	Spring Semester 1991 [suppl. retirement pgm.]
Business Education			
Kenneth Searfoss	Instr.	1,875	Spring Semester 1991
Dean's Office			
George Ghareeb	Lect.	4,000	Spring Semester 1991
	International Business		
Economics			
O. Lee Henry	Senior Lect.	7,500	Spring Semester 1991
Finance			
Marvin Pearce	Lect.	2,000	Spring Semester 1991
Legal Studies			
Richard Sipp	Lect.	1,875	Spring Semester 1991
	Health Care Administration		

EDUCATION AND ALLIED PROFESSIONS**Resignations**

Susan Dunn, Instructor of Applied Human Ecology; effective November 28, 1990; accepted another position

Changes in Assignment, Rank and Salary

Harland Lehtomaa, part-time Instructor of Educational Curriculum and Instruction; from \$1,488 to \$881; Fall Semester 1990; decreased duties

PART-TIME APPOINTMENTS

1990-91 Year; Special Notes
& Period of Employment

Name	Rank	Salary	
Reappointments--Faculty			
Educational Curriculum and Instruction			
George Bang	Instr.	\$ 2,280	Spring Semester 1991
Nancy Brownell	Instr.	3,090	Spring Semester 1991
Kitty Daniels	Instr.	3,933	Spring Semester 1991
Janet Fries	Instr.	6,299	Spring Semester 1991
Kay Hartman	Instr.	5,884	Spring Semester 1991
Diane Hunter	Instr.	1,050	Spring Semester 1991
Alicia Keller	Instr.	5,003	Spring Semester 1991
Arlene Mayers	Instr.	1,761	Spring Semester 1991
Charles Mayers	Asst Prof.	2,254	Spring Semester 1991
Patricia McGinnis	Instr.	1,881	Spring Semester 1991
Reed Oestreich	Instr.	2,642	Spring Semester 1991
Irene Poletes	Instr.	1,798	Spring Semester 1991
Joan Slebos	Instr.	1,545	Spring Semester 1991
Barbara Stewart	Instr.	1,798	Spring Semester 1991
William Weeton	Instr.	3,782	Spring Semester 1991
Jill Yon	Instr.	1,545	Spring Semester 1991
Educational Foundations and Inquiry			
John Gindlesberger	Asst Prof.	3,450	Spring Semester 1991
Ralph Gross	Instr.	1,575	Spring Semester 1991
Charles Mehaffey	Asst Prof.	1,695	Spring Semester 1991
Alan Schneiberg	Asst Prof.	1,920	Spring Semester 1991
Health, Physical Education and Recreation			
Thomas Schaffer	Asst Prof.	1,650	Spring Semester 1991
Special Education			
Carole Burnworth	Instr.	3,252	Spring Semester 1991
Douglas Garmen	Asst Prof.	3,390	Spring Semester 1991
Judy VandenBroek	Instr.	6,233	Spring Semester 1991

No. 22-91 (Continued)

PERSONNEL CHANGES (Continued)
ACADEMIC AFFAIRS
FIRELANDS

Resignations

Rita Liberti, Instructor of Health, Physical Education and Recreation in the Department of Humanities; effective December 21, 1990; accepted another position

FULL-TIME APPOINTMENTS

Name	Rank	Salary	Contract	1990-91 Year; Special Notes & Period of Employment
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New Appointments--FacultyHumanities

James Nintz	Instr.	\$22,000 ayr	Temp	Spring Semester 1991
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HEALTH AND HUMAN SERVICESPART-TIME APPOINTMENTSNew Appointments--FacultyCriminal Justice

George Steinbach	Instr.	1,500 (3,000)		Spring Semester 1991 (Firelands)
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Reappointments--FacultySocial Work

William Harper	Asst Prof.	1,500		Spring Semester 1991
Nancy Sidell	Asst Prof.	1,500		Spring Semester 1991

LIBRARYFULL-TIME APPOINTMENTSNew Appointments--FacultyLibrary

C. Martin Rosen	Asst Prof	\$25,500 fyr	1/7	11/26/90-06/30/91
	Music Cataloger			

MUSICAL ARTSChanges in Assignment, Rank and Salary

F. Eugene Dybdahl, Associate Professor in Department of Music Performance Studies and Director of Opera Activities, from probationary status to tenure status

PART-TIME APPOINTMENTSNew Appointments--FacultyPerformance Studies

Robin Peller	Instr.	\$ 2,160		Spring Semester 1991
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Reappointments--FacultyMusic Composition/History

Ann Corrigan	Instr.	3,800		Spring Semester 1991
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	(See Performance Studies)			
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Stephen White	Instr.	4,500		Spring Semester 1991
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Music Education

Elmer Girtin	Instr.	651		Spring Semester 1991
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Performance Studies

Ann Corrigan	Instr.	3,800		Spring Semester 1991
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	(See Composition/History)			
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Ann Pope	Instr.	1,500		Spring Semester 1991
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TECHNOLOGYPART-TIME APPOINTMENTSNew Appointments--FacultyTechnology Systems

Badrul Choudhury	Instr.	\$ 3,000		Spring Semester 1991
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Reappointments--FacultyTechnology Systems

Rex Klopfenstein	Asst.	\$ 1,800		Spring Semester 1991
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No. 22-91 (Continued)PERSONNEL CHANGES (Continued)STUDENT SERVICESPART-TIME APPOINTMENTS

Name	Rank	Salary	1990-91 Year; Special Notes & Period of Employment
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Reappointments--FacultyStudent Services

Fayette Paulsen	Special Asst. Financial Aid & Student Employment	\$15,026	1/7/91-4/9/91 [suppl. retirement pgm.]
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Administrative Staff Handbook Annual Review - 1991-92

Mr. Moorehead highlighted two proposed additions to the Administrative Staff Handbook: (1) Handicapped Reasonable Accommodation Procedures and (2) Substance Abuse Policy.

No. 23-91 Mr. Moorehead moved and Mrs. Russell seconded that approval be given to the proposed revisions of the 1991-92 Administrative Staff Handbook. The motion was approved with no negative votes.

Classified Staff Handbook Annual Review - 1991-92

Mr. Moorehead noted that proposed changes to the Classified Staff Handbook are outlined on the first page of the document.

No. 24-91 Mr. Moorehead moved and Judge Connally seconded that approval be given to the proposed revisions of the 1991-92 Classified Staff Handbook. The motion was approved with no negative votes.

Designation of Appointing Authority for Classified Staff Employees

No. 25-91 Dr. Platt moved and Judge Connally seconded that, pursuant to the provisions of Chapter 124 of the Ohio Revised Code, the Executive Director of Personnel Services is hereby designated as the appointing authority for the classified staff employees at Bowling Green State University. During any extended absence of the Executive Director (vacation, illness, etc.), the President of Bowling Green State University will name an individual to act as appointing authority during the period of absence. The motion was approved with no negative votes.

Amendment to the Academic Charter: Deletion of Pay Scale for Part-time Faculty

No. 26-91 Dr. Platt moved and Judge Connally seconded that approval be given to the deletion of the phrase "and part-time" from Section B-II.E.6.e. of the Academic Charter. The motion was approved with no negative votes.

Proposed Policy on Misconduct in Research

Mr. Moorehead stated that the Board had approved an interim policy about a year ago in order to maintain eligibility for federal research grants while the Faculty Senate reviewed it. The policy recommended for consideration at this meeting is a result of that review.

No. 27-91 Mr. Moorehead moved and Dr. Platt seconded that approval be given to the proposed Policy on Misconduct in Research, as attached. The motion was approved with no negative votes.

BOWLING GREEN STATE UNIVERSITYPOLICY ON MISCONDUCT IN RESEARCHPREAMBLE

Among the basic principles of Bowling Green State University are the pursuit of truth and the responsible exercise of academic freedom [The Academic Charter, Article I.1]. From these principles derive such ideals and values as the freedom and openness of inquiry, academic honesty, and integrity in scholarship and teaching. The University affirms and holds high the preservation, growth, and flourishing of these values throughout all its activities, including teaching and learning, research, scholarly inquiry, and creative scholarly endeavor.

Therefore, the University has developed policies to affirm and communicate these principles and values and related procedures to prevent, detect, investigate, and correct conduct and practices that are contrary to these principles. For example, a specific objective of the Academic Honesty Policy is "to communicate to all members of the University community the conviction of the University and its faculty that cheating and plagiarism are destructive of the central purposes of the University and are universally disapproved" [The Academic Charter, Part B.II.8.A.1].

Likewise, misconduct (as defined in Section A.1.) in research, scholarly inquiry, or other forms of creative scholarly endeavor is contrary to the criteria of pursuing truth, communicating academic honesty, and upholding public confidence in the integrity of research. Misconduct in research, scholarly inquiry, and other forms of creative scholarly endeavor is inimical to the concept of academic freedom and its responsible exercise. Therefore, this policy is set forth to affirm and communicate the principles and values of the freedom and openness of inquiry, academic honesty, and integrity in scholarship and research, and to establish responsibilities to identify, report and handle allegations of misconduct in research.

No. 27-91 [Continued] POLICY ON MISCONDUCT IN RESEARCH

A. DEFINITIONS

Introduction. Nothing in these definitions shall be deemed to include honest error, honest omission or oversight, or honest differences in interpretations or judgments of data.

1. "Misconduct in research, scholarly inquiry, or other forms of creative scholarly endeavor."

Misconduct in research, scholarly inquiry, or other forms of creative scholarly endeavor [hereinafter referred to as "misconduct" for convenience of reference] means (a) fabrication, falsification, plagiarism or other practices that violate accepted standards of honesty within the academic and scientific communities for proposing, conducting, presenting, or reporting the results of research, scholarly inquiry, or creative scholarly endeavors; (b) material failure to comply with Federal, State, or local laws or regulations for protection of researchers, human subjects, or the public, or for ensuring the welfare of laboratory animals; or (c) failure to comply with other material legal requirements governing research.

"Fabrication" means the creation of nonexistent or fictitious data or results.

"Falsification" means the manipulation or alteration of data for the creation or reporting of false results.

"Plagiarism" means representing the words, ideas, or methods of another person as one's own.

Other practices that violate accepted standards of honesty include but are not limited to:

Selective reporting or omission of conflicting data;

Gross negligence in collecting or analyzing data;

Improper use or release of ideas or data that have been received with the expectation that confidentiality will be preserved;

Stealing, destroying, taking or using without permission the property of others or products of research produced by others, such as data, equipment, supplies, computer programs or software, notes and records, manuscripts, or specimen collections.

Federal regulations for the protection of researchers, human subjects, and the public include but are not limited to:

Protection of human subjects;
Use of recombinant DNA;
Use of radioactive material;
Use of hazardous chemicals or biologicals.

2. Inquiry

"Inquiry" means information gathering and initial fact finding to determine whether an allegation or apparent instance of misconduct warrants an investigation.

3. Investigation

"Investigation" means the formal examination and evaluation of all relevant facts to determine if misconduct occurred.

B. PURPOSES

The purposes of this policy are:

1. To communicate to all members of the University community (a) what constitutes misconduct, (b) that misconduct is inimical to the values of pursuit of truth and open inquiry; and (c) that it seriously harms public confidence in research;
2. To establish University procedures that accord with Federal regulations for reporting, investigating, responding to, disposing of, and appealing allegations of misconduct; and
3. To establish principles and procedures that maximize the privacy and confidentiality of, and protect the reputations of, members of the University community (a) who make allegations of misconduct, or (b) against whom allegations of misconduct are made.

Nothing in this policy displaces or precludes integrated procedures under this policy and other applicable policies, including the Academic Honesty Policy.

No. 27-91 [Continued] POLICY ON MISCONDUCT IN RESEARCH

C. REGULATIONS

1. It is a violation of University policy for any member of the faculty, administration, contract or classified staff, temporary employee, or student body (including post-doctoral appointees) to engage in misconduct.
2. It is a violation of University policy for any member of the faculty, administration, contract or classified staff, temporary employee, or student body (including post-doctoral appointees) to make other than in good faith allegations of misconduct.
3. It is a violation of University policy for any member of the faculty, administration, contract or classified staff, temporary employee, or student body (including post-doctoral appointees) to retaliate against anyone making a good faith allegation of misconduct.
4. Except as required by this policy or by Federal, State, or local law or regulation, it is a violation of University policy for any member of the faculty, administration, contract or classified staff, temporary employee, or student body (including post-doctoral appointees) to breach the confidentiality of any proceeding or action taken under this policy by publicly disclosing (a) the names or other personally identifying information of persons making, or persons the object of, an allegation of misconduct, or (b) the contents of written, oral, or electronic communications made pursuant to procedures indicated in section E below.
5. It is a violation of University policy for any member of the faculty, administration, contract or classified staff, temporary employee, or student body (including post-doctoral appointees) to aid or abet misconduct, or to obstruct the inquiry or investigation of allegations of misconduct.

D. RESPONSIBILITIES

1. The Associate Vice President for Research is responsible for the coordination and timely implementation of this policy, as well as for maintaining all documents and records relating to this policy and to any actions taken pursuant to it.
2. Each Vice President, Dean, Director, Department Chair, and administrative head of an operational unit is responsible for informing their constituents of this policy, of the importance of complying with this policy and related procedures, and for referring questions about misconduct or allegations of possible misconduct to the Associate Vice President for Research.
3. The Associate Vice President for Research is responsible for obtaining and keeping current any and all assurances of compliance with Federal regulations pertaining to misconduct as well as for reporting information about allegations of misconduct and related actions taken by the university to Federal agencies as required by Federal regulations.
4. Upon receiving an allegation of misconduct, the Associate Vice President for Research is responsible for taking immediate and appropriate action under this policy.
5. Each member of the University community is responsible for complying with the principles and procedures of this policy, including full cooperation in the conduct of inquiries, investigations, hearings or appeals made pursuant to this policy.
6. Area Vice Presidents are responsible for making and implementing any disciplinary decisions arising from recommendations made pursuant to this policy consistent with the different disciplinary and grievance policies and procedures governing the various employee and student constituency groups.
7. It is the responsibility of the University community to discourage misconduct, to report misconduct where there is reasonable cause to believe it has occurred and to cooperate in any inquiry or investigation.

E. PROCEDURES FOR HANDLING ALLEGATIONS OF MISCONDUCT

The following procedures are required in part by 42 Code of Federal Regulations 50(103,d).

Making Allegations.

1. Any member of the University community, upon observing or having evidence of suspected misconduct or believing specific actions, activities, or conduct constitutes misconduct (as defined in section A.1. above), may make an allegation of misconduct. Any person contemplating making an allegation may, and is encouraged to, first discuss the contemplated allegation in absolute confidence and privacy with the Associate Vice President for Research, who will advise the person or persons contemplating the allegation about (a) the appropriate written form for the allegation, (b) their rights and

No. 27-81 (Continued) POLICY ON MISCONDUCT IN RESEARCH

responsibilities under this policy, and (c) the procedures that must be followed under this policy once an allegation is made. An allegation of misconduct is not made unless and until it is received in writing by the Associate Vice President for Research.

2. The Associate Vice President for Research is responsible for protecting, to the maximum extent possible, the privacy of those who in good faith report apparent misconduct.

Conducting Inquiries.

3. Upon receiving a formal allegation of misconduct, the Associate Vice President for Research will notify the person(s) against whom an allegation is made about the allegation. The person(s) about whom an allegation is made may have legal assistance at his/her expense in any subsequent proceeding in which he/she may be asked or required to be involved.
4. Upon notifying the person(s) against whom an allegation is made, the Associate Vice President for Research will conduct an inquiry (as defined in section A.2. above) in order to determine whether or not an allegation or apparent instance of misconduct warrants an investigation. In conducting this inquiry, the Associate Vice President for Research shall be responsible for gathering information and conducting initial factfinding to justify his/her decision about the need for a formal investigation. The Associate Vice President for Research is responsible for preparing a written report that states what evidence was reviewed, summarizes interviews conducted, and includes the conclusions of the inquiry. The individual(s) against whom the allegation is made shall be given a copy of the report of the inquiry. They may respond in writing with comments about any part of the inquiry report within a reasonable period of time to be specified by the Associate Vice President for Research, and if they choose to make written comments, those comments shall be made part of the formal inquiry report.
5. An inquiry must be completed within 60 calendar days of its initiation unless circumstances clearly warrant a longer period. If the inquiry takes longer than 60 days to complete, the record of the inquiry shall include documentation of the reasons for exceeding the 60-day period.
6. The Associate Vice President for Research shall maintain sufficiently detailed documentation of inquiries to permit later assessment of the reasons for determining that an investigation was not warranted. Such records shall be maintained in a secure manner for a period of at least three years after the termination of the inquiry, and shall, upon request, be provided to authorized Federal personnel having a valid reason to review the records.
7. The Associate Vice President for Research is responsible for affording the affected individual/s (a) confidential treatment to the maximum extent possible, (b) a prompt and thorough investigation if one is warranted, and (c) an opportunity to comment on the allegations and findings of the inquiry and/or any investigation.

Conducting Investigations.

8. If the inquiry provides sufficient evidence that an investigation is warranted, the Associate Vice President for Research shall commence an investigation within 30 days of the completion of the inquiry.
9. The Associate Vice President for Research shall appoint an ad hoc committee of not less than three and not more than five tenured University faculty having appropriate substantive expertise to carry out a thorough and authoritative evaluation of the evidence bearing on alleged misconduct. The Associate Vice President for Research shall also be responsible for obtaining individuals from outside the University community having appropriate substantive expertise to thoroughly and authoritatively evaluate evidence if such expertise is not present within the University community or if a conflict of interest could arise from using a member of the University community to evaluate the evidence.
10. The investigation shall include examination of all documentation, including but not necessarily limited to relevant research data and proposals, laboratory or field notes, manuscripts, publications, correspondence, and memoranda of telephone calls. Whenever possible, interviews should be conducted with not only individuals involved in making the allegation and individuals against whom the allegation is made, but also any other individuals who might have information regarding key aspects of the allegation. Complete summaries of these interviews should be prepared, provided to the interviewed party for comment and suggested revision, and included as part of the investigation record. Persons being interviewed pursuant to an investigation may have legal counsel present to advise them.
11. The ad hoc committee shall participate in the interviews of all parties involved in the investigation and shall report its findings concerning evaluation and assessment of the evidence to the Associate Vice President for Research in a written report.

No. 27-91 [Continued] POLICY ON MISCONDUCT IN RESEARCH

12. Using all available information, the Associate Vice President for Research shall prepare a written report of the investigation, which shall include an assessment of the extent to which the allegation of misconduct is substantiated by the evidence. If an allegation of misconduct is substantiated in whole or in part, the Associate Vice President for Research shall include in the written investigation report a recommendation concerning appropriate sanctions, discipline, or corrective actions, including without limitation:

- (a) Removal from involvement or activity on a particular project;
- (b) Orderly termination of the entire research project;
- (c) Suspension of privileges to submit external proposals for research support;
- (d) Suspension of privileges to submit proposals for BGSU research support;
- (e) Special monitoring of future work.

The Associate Vice President for Research shall provide copies of this report to the individual(s) against whom the allegations are made for comment and to the Vice President of the area in which these individuals are employed. If they can be identified, the persons who raised the allegations should be provided with those portions of the report which address their role and opinions in the investigation. The Associate Vice President for Research shall maintain all documentation to substantiate the investigation's findings.

13. The investigation should be conducted and completed within 120 calendar days of its initiation, including report preparation, review and comment by subjects of the investigation, and submission of the report to required University and Federal officials. If the report can not be completed within 120 days, and the report must be submitted to a cognizant Federal funding agency (as in section F.2. below), then the Associate Vice President shall submit a written request for extension of the 120 days to the cognizant Federal agency that includes an explanation of the delay, an interim progress report on the investigation, and an estimated completion date of the report and other necessary steps.

Disciplinary Actions.

14. Upon receiving a Misconduct Investigation Report from the Associate Vice President for Research in which the allegation of misconduct is in part or in whole substantiated, the area Vice President shall be responsible for initiating the appropriate disciplinary proceedings and/or sanctions. In so doing, the area Vice President shall give great weight to the recommendations of the Associate Vice President for Research. Since disciplinary procedures vary across the major employee and student groups, this policy does not spell out specific disciplinary penalties, sanctions, procedures or appeals, but incorporates by reference the relevant governance and conditions of employment documents that pertain to infractions of University policy for (a) faculty, (b) administrative staff, (c) classified staff, and (d) students, including without limitation:

- (a) Faculty -- The Academic Charter, parts B.I.3, B.I.4, and B.I.5.
- (b) Administrative Staff (including post-doctoral appointees) -- Administrative Staff Handbook, parts one; Contract Information, Section B (pp. 8-9); Grievance Procedures, (pp. 11-18)
- (c) Classified staff -- Classified Staff Handbook, parts one; Discipline Policy and Procedure (pp. 8-13); Grievances (pp. 15-24)
- (d) Students -- The Academic Charter, parts one; B.II.8 -- Academic Honesty

F. NOTIFICATIONS TO FEDERAL AGENCIES WHEN FEDERAL FUNDS ARE INVOLVED

When alleged misconduct involves employees or students conducting research supported by Federal agency sponsors, additional agency notification requirements apply, as follows.

1. When, on the basis of an inquiry, it is determined that an investigation is warranted, the Associate Vice President for Research shall notify the cognizant Federal funding agency in writing on or before the date the investigation begins that an investigation is being commenced. The notification should inform the cognizant Federal agency at a minimum of the name of the person(s) against whom the allegation(s) have been made, the general nature of the allegation(s), and the Federal grant application(s) or award(s) involved.

No. 27-91 [Continued] POLICY ON MISCONDUCT IN RESEARCH

2. The Associate Vice President for Research must submit the final report of an investigation to the cognizant Federal funding agency if the investigation concerns research being supported by Federal funds. This report to the cognizant Federal agency must describe the policies and procedures under which the investigation was conducted, how and from whom information relevant to the investigation was obtained, the findings, and the basis for the findings. It must include the actual text or an accurate summary of the views of any individual(s) found to have engaged in misconduct, as well as a description of any sanctions or corrective actions taken by the University.

3. The Associate Vice President for Research shall notify the cognizant Federal funding agency if at any time during an inquiry or investigation conducted under this policy it is determined that any of the following conditions exists:

- (a) There is an immediate health hazard involved;
- (b) There is an immediate need to protect Federal funds or equipment;
- (c) There is an immediate need to protect the interests of the person(s) making the allegations or of the individual(s) who is the subject of the allegations as well as his/her co-investigators and associates, if any;
- (d) It is probable that the alleged incident is going to be reported publicly;
- (e) There is a reasonable indication of possible criminal violation. In that instance, notification of the cognizant Federal agency must occur within 24 hours of obtaining that information.

6. RESOLUTION**Absence of Misconduct.**

1. If the results of the inquiry and/or investigation reveal that allegations of misconduct are not supported, then any party making an allegation or against whom an allegation is made and previously notified about the possibility of misconduct or the need to conduct an investigation should be informed of those findings in writing. In announcing a finding that the allegations are not supported, the Associate Vice President for Research should consult with the person(s) who were the subject of the allegations to determine (a) whether the announcement should be a public announcement or a selective announcement and (b) what organizations beyond those initially informed should receive the information about the findings of no misconduct as a means to restore, repair, or reassure the reputation of those involved. The Associate Vice President for Research should normally be guided by whether or not a public announcement will be helpful or cause further harm in restoring the reputations of those against whom the allegations were made and should give weight to their views in determining which additional organizations, if any, should be notified.
2. Irrespective of the results of any inquiry or investigation, if allegations were made in good faith, the Associate Vice President for Research will ensure that no disciplinary actions are brought against the person(s) making the allegations and will monitor the situation and will make diligent efforts to prevent any retaliatory actions. If, however, during the course of reaching a finding that no misconduct occurred, it is determined that allegations of misconduct were not made in good faith, the Associate Vice President for Research shall initiate disciplinary actions against the person(s) making such allegations.

Presence of Misconduct.

3. If the results of the inquiry and/or investigation reveal that allegations of misconduct are supported, then the Associate Vice President for Research shall notify all organizations and agencies initially informed about the inquiry and/or the investigation. The Associate Vice President for Research shall also inform all organizations or agencies previously notified about the outcome of any disciplinary action taken by the University.

(Approved by Faculty Senate on 11/6/80)

Status of State-Funded Capital Improvements

Mr. Moorehead reviewed some of the capital improvements in progress at this time. The Shetzel Hall renovation is expected to be completed in mid-March. Hayes Hall renovation will be bid out next week. Groundbreaking for the Fine Arts Addition will occur the second week of March.

FINANCE COMMITTEE

Judge Connally reported that the Finance Committee met on Thursday afternoon, reviewed one action item, and heard two presentations. Dr. Ronald Lancaster presented a status report on Project 90. For several of the software packages being purchased, Bowling Green State University is the first to obtain them and will become the showplace for the vendor. The committee also heard an update on income and enrollments.

Proposed 1991-92 Residence and Dining Hall Budgets

Judge Connally noted that the proposed Residence and Dining Hall Budgets include a trial introduction of computers in Chapman Hall. Students will pay an additional \$135-\$210 per semester depending upon the computer system they select. The annual standard double room rate will increase \$112 or 7.87%, and the annual minimum meal plan will increase \$80 or 5.5%. The proposed budget takes into consideration the decrease in occupancy rate in the residence halls.

No. 28-91

Judge Connally moved and Mr. Madlin seconded that the attached Residence and Dining Hall Budgets be approved as revised for 1990-91 and as proposed for 1991-92, and furthermore, because of cost uncertainties related to energy costs and other factors, that the President, or his designee, is authorized to approve, for residence and dining hall accounts, interfund transfers within the approved operating budget and appropriate reserve to maintain a balanced budget. Room and meal plan rates as listed are effective beginning with the Fall Semester, 1991.

Mr. Newlove stated that he will not be voting on this issue, because of his involvement in the local, private housing market. Although there is no legal reason, he wishes to avoid any perceived conflict of interest.

Mr. Milette requested our standing with respect to other state universities' residence and dining hall rates. President Olscamp replied that if rates of increase remain comparable to last year, only Youngstown State University, which has little on-campus housing, will be cheaper than Bowling Green.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Madlin, Mr. Milette, Mr. Moorehead, Dr. Platt, Mrs. Russell. Abstaining--Mr. Newlove. The motion was approved with seven affirmative votes.

RESIDENCE HALL BUDGET -- 1991-92

	1990-91 Approved Budget	1990-91 Revised Budget	Proposed 1991-92 Budget
SOURCES OF FUNDS:			
Student Room Rentals	\$12,088,770	\$11,454,378	\$12,432,588
Interest Income	700,800	746,812	765,720
Facility Rentals	32,135	32,135	32,135
Conference & Other Income	594,000	594,000	594,000
TOTAL SOURCES	\$13,415,505	\$12,827,325	\$13,824,421
EXPENSES:			
COMPENSATION FOR FULL-TIME STAFF:			
Hall Directors/Assistants & Unit Directors' Salaries	\$ 595,898	\$ 612,827	\$ 608,432
Hall Receptionists' Wages	281,809	287,116	287,116
Custodial Wages	1,503,910	1,545,500	1,488,092
Maintenance Wages	196,188	207,804	207,804
Staff Benefits	1,311,920	1,337,895	1,489,008
Wage/Compensation Pool	141,840	0	142,412
ERIP Buy-Out	19,020	19,020	19,020
Subtotal	\$ 4,030,563	\$ 3,989,962	\$ 4,201,884
STUDENT EMPLOYMENT & TEMPORARY WAGES:			
Resident Advisors	\$ 405,472	\$ 405,472	\$ 421,265
Desk Clerks	186,432	197,477	197,477
Night Guards	112,800	119,427	119,427
Temporary Employment	215,282	222,981	227,530
Computer Monitors	68,000	68,000	68,000
Wage Pool	18,672	0	44,172
Subtotal	\$ 1,006,658	\$ 1,014,357	\$ 1,078,871
OPERATING EXPENSES:			
Student Programs	\$ 40,500	\$ 40,500	\$ 40,500
Supplies	471,820	471,820	491,130
Equipment	91,580	91,580	91,580
Maintenance/Repair	182,314	178,314	182,219
Conference & Misc. Expenses	219,394	219,828	232,252
Contingency	7,500	7,500	7,500
Subtotal	\$ 1,012,908	\$ 1,009,340	\$ 1,045,181
FIXED & GENERAL EXPENSES:			
Utilities	\$ 1,200,000	\$ 1,100,000	\$ 1,165,780
General Service Charge	2,892,707	2,892,707	3,037,345
Depreciation & Facility Charges	1,500,000	1,500,000	1,679,470
Student Telephones	750,950	750,950	733,818
Scholarships	248,306	192,292	271,845
Property Insurance	85,317	85,317	93,848
Debt Service	688,096	688,096	691,381
Personnel/Operating Savings	0	(150,000)	(175,000)
Subtotal	\$ 7,365,376	\$ 7,059,362	\$ 7,498,485
TOTAL EXPENSES	\$13,415,505	\$13,073,021	\$13,824,421

No. 28-91 (Continued)

1991-92 DINING HALL BUDGET

	1990-91 Approved Budget	1990-91 Revised Budget	Proposed 1991-92 Budget
SOURCES OF FUNDS			
Coupon Income & Cash Sales	\$ 7,511,388	\$ 7,194,838	\$ 7,590,554
Interest Income	259,200	259,768	260,280
Facility Rentals	69,520	69,520	69,520
Miscellaneous Income	214,000	214,000	218,000
Conferences & Workshop Income	426,789	518,900	543,900
TOTAL FUNDS	\$ 8,474,897	\$ 8,257,026	\$ 8,682,254

PROPOSED EXPENSES

FOOD SERVICE MANAGEMENT:			
Contract	\$ 84,835	\$ 88,921	\$ 88,921
Classified	1,632,660	1,673,377	1,687,075
Temporary	1,037,692	1,080,000	1,080,000
Staff Benefits	742,660	763,268	800,380
Wage/Compensation Pool (Staff)	103,038	0	108,958
Wage/Compensation Pool (Students)	23,586	0	37,945
ERIP Buy-Out	29,833	29,833	29,833
Salary Savings	0	(95,000)	(132,000)
Subtotal	\$ 3,654,104	\$ 3,540,399	\$ 3,701,112
OPERATING EXPENSES:			
Cost of Food	\$ 2,672,145	\$ 2,669,776	\$ 2,752,857
Supplies	436,226	385,686	404,884
Other (repairs, telephone, equipment, other)	228,000	198,000	247,000
Subtotal	\$ 3,336,371	\$ 3,253,462	\$ 3,404,741
FIXED & GENERAL EXPENSES:			
Depreciation & Facility Charges	\$ 256,800	\$ 256,800	273,183
Utilities	560,000	545,000	560,000
General Services Charge	515,000	515,000	540,750
Property Insurance	6,950	6,950	7,645
Scholarships	145,672	139,415	194,823
Subtotal	\$ 1,484,422	\$ 1,463,165	\$ 1,576,401
TOTAL EXPENSES	\$ 8,474,897	\$ 8,257,026	\$ 8,682,254

1991-92 ROOM AND MEAL PLAN RATES

	1990-91 Rates							1991-92 Rates						
	Meal Plans			Totals Room/Meal Plans				Meal Plans			Totals Room/Meal Plans			
	ROOM	MIN	CONF	SUPER	MIN	CONF	SUPER	ROOM	MIN	CONF	SUPER	MIN	CONF	SUPER
I. Conklin, Founders, Harshman, Kohl, Kreischer, McDonald, Prout & Rodgers Halls*														
Standard Occupancy														
Semester Rate	\$712	\$545	\$695	\$800	\$1257	\$1407	\$1512	\$788	\$575	\$735	\$845	\$1343	\$1503	\$1613
Annual Rate	1424	1090	1390	1600	2514	2814	3024	1536	1150	1470	1690	2686	3006	3226
Single Occupancy														
Semester Rate	930	545	695	800	1475	1625	1730	950	575	735	845	1525	1685	1795
Annual Rate	1860	1090	1390	1600	2950	3250	3460	1900	1150	1470	1690	3050	3370	3590
II. Offenbauer Hall														
Standard Occupancy														
Semester Rate	885	545	695	800	1430	1580	1685	970	575	735	845	1545	1705	1815
Annual Rate	1770	1090	1390	1600	2860	3160	3370	1940	1150	1470	1690	3090	3410	3630
Single Occupancy														
Semester Rate	1075	545	695	800	1620	1770	1875	1150	575	735	845	1725	1885	1995
Annual Rate	2150	1090	1390	1600	3240	3540	3750	2300	1150	1470	1690	3450	3770	3990
III. Small Group Living Units (Room Plan Only)														
Semester Rate	810	N/A	N/A	N/A	---	---	---	880	N/A	N/A	N/A	---	---	---
Annual Rate	1620	N/A	N/A	N/A	---	---	---	1760	N/A	N/A	N/A	---	---	---

* The Meal Plan is optional for residents of Conklin and McDonald North Halls

No. 29-91 (Continued)

BOWLING GREEN STATE UNIVERSITY
COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDEDJuly 1 through Dec 31
Fiscal Years to Date

	1989-90	1990-91
I. Research		
A. Federally Sponsored	\$ 764,187.21	\$ 704,100.00
B. Privately and State Sponsored	139,801.00	304,270.58
TOTAL RESEARCH GRANTS	\$ 903,788.21	\$1,008,370.58
II. Institutes and Workshops	\$ 488,860.00	\$ 574,805.00
III. Public Service Grants and Contracts	\$1,548,207.11	\$ 969,380.55
IV. Program Development and Innovation Grants	\$2,815,567.50	\$3,259,763.00
V. Equipment Grants	\$ 28,457.00	\$ 70,000.00
TOTAL SPECIAL PROJECTS GRANTS AND CONTRACTS	\$5,784,879.82	\$5,882,319.13
VI. Student Aid Grants	\$5,566,925.50	\$5,526,224.60
TOTAL ALL GRANTS AND CONTRACTS	\$11,351,805.32	\$11,408,543.73
	=====	=====

REPORT

Dr. Roger Bennett, Dean, College of Education and Allied Professions; Dr. Charlotte Scherer, Associate Professor, Educational Curriculum and Instruction; and Ms. Darlene DeCrane, Principal, South Main Elementary School

Dean Bennett, Dr. Scherer, and Ms. DeCrane presented a report on their experiences in teaching exchange programs with local public schools which led to the College of Education and Allied Professions' receipt of a Christa McAuliffe Award.

Dean Bennett provided some background on the award. The Christa McAuliffe Showcase for Excellence Awards Program recognizes excellence and innovation in teacher education programs across the nation. These awards are presented by the American Association for State Colleges and Universities. Bowling Green State University's College of Education and Allied Professions received one of eleven national awards for their collaborative programs in various school systems, particularly those in Toledo, Findlay, and Bowling Green. The Toledo Partnership Program is designed to bring master teachers from the public schools to the Bowling Green campus as temporary, adjunct faculty to teach and work with university faculty. In turn, college faculty in the schools evaluate the teachers in the Toledo Teacher Intern Program, collaborate with faculty and administrators in the Toledo schools, and attend other in-service professional development programs. The Findlay Model Schools Program launched its pilot program in which master teachers in the Findlay schools served as university supervisors of BGSU student teachers. These master teachers complete a course on analysis and evaluation of teaching, and then attend several teaching methods class sessions at the university to become familiar with the curriculum. This program provides the university with on-site supervisors who are familiar with the clinical schools' policies and procedures and provides the Findlay schools with professional development experiences to enhance its teaching. The Bowling Green Teaching Exchange Program involves elementary and secondary teachers and college faculty working together as teams teaching in each other's classrooms. Even school and university administrators volunteer to participate in this program. President Olscamp, for example, taught value theory and Canadian studies at Bowling Green High School, and Dean Bennett taught a unit on suicide to a senior sociology class. In turn Superintendent Richard Cummings taught educational curriculum and administrative practices to graduate students at the university. Over 30 college faculty have participated in this program since its inception. An equal number of Bowling Green elementary and secondary teachers have been partners in this exchange program and have played a major role in making it successful.

Dr. Scherer described the computer education project that she and another faculty member initiated with some Bowling Green elementary schools. The Bowling Green city school district has a task force which has been working during the past few years to facilitate computer education in the schools. After a number of meetings last spring with this task force, Dr. Sandra McKinley, principals, and interested teachers, Dr. Scherer began her project at Kenwood Elementary School and will be starting in the near future at South Main Elementary School. She held a two-hour workshop with the Kenwood task force and, as a result, decided to work serially with the task force teachers rather than trying to work with them all at one time. These task force teachers then will work with other teachers in the building. Dr. Scherer started with a third-grade class, using the word-processing and desktop publishing software package, Children's Writing and Publishing Center. The students will also use Communikeys, a keyboarding package, to increase typing proficiency. She feels, however, that they should start by doing something fun on a computer and see the need for learning how to type. Dr. Scherer and the third-grade teacher teamtaught a science lesson using Children's Writing and Publishing Center to create a language experience story; the children dictated a story prompted by questions from their teacher while Dr. Scherer typed it into the computer. Dr. Scherer passed around a copy of the end result of that story. One of the observations made by the children was her typing speed.

The next session was held in Kenwood's computer lab, which consists of nine Apple computers. Working in groups, the children prepared, typed, and printed a draft of their own stories using the Children's Writing and Publishing software. They returned to the classroom and during the following week edited the stories for spelling and grammatical errors and planned their corrections for the computer. After editing the stories on the computer, the students shared their final stories with their classmates. Another project they have undertaken since the beginning of the year is writing a letter to Dr. Scherer, again using the Children's Writing and Publishing program. Dr. Scherer expressed her pleasure at the progress the students have made as well as the teacher who has been able to carry out computer education without Dr. Scherer's supervision. The students have now started Communikeys, the typing skills software package, and Mop Town Parade, a problem-solving program to teach logical thinking.

REPORT (Continued)

Ms. Darlene DeCrane, Principal at South Main Elementary School, shared her experience in a Jennings Teacher Exchange -- public school teachers and university faculty trading roles. Her project began in the spring of 1987 when she was a first grade teacher. Dr. Cooter, who was director of BGSU's reading clinic at that time, wanted to conduct a project in a first-grade classroom that involved a new approach to teaching beginning literacy skills. The exchange was set up so that Dr. Cooter taught language arts in her classroom every morning for a semester, and Ms. DeCrane supervised student teachers, not as a classroom cooperating teacher but actually as a university supervisor. She met with the students, gave them seminars, conducted observations, wrote evaluations, assisted with supervision of methods field experience students, gave formal presentations and lectures, and attended faculty meetings. Many benefits resulted from her experience, but the biggest reward was hearing that she was needed. University students said that it meant so much hearing what it was like in the real world and finding that those things university professors were telling them were true.

Both Bowling Green City Schools and Bowling Green State University benefited extremely from this project. Both schools opened doors to collaboration; teachers and faculty members are now sharing their ideas, their expertise, and working together. In addition, her project paved the way for Bowling Green teachers to change their method of teaching language arts. Change is not always easy to achieve, but finding that someone took a risk and made it work makes it a little easier to do.

The benefits to Ms. DeCrane personally and professionally were immeasurable. She returned to her classroom excited to implement what she learned from Dr. Cooter. She gained the additional confidence in her ability to handle school administration that she needed to accept the responsibilities as a principal. Through the exchange, Ms. DeCrane made some valuable professional contacts, and during the three years since the project, they've given presentations on the state and national levels about both the research project in her classroom and the whole exchange program in general. An annual language arts symposium on whole language was initiated last year through the collaborative efforts of the Bowling Green city schools, the university and the Findlay schools.

Mr. Milet asked if this program will continue. Dr. Bennett responded that the project started with a small grant from the Jennings Foundation, but Superintendent Cummings and he have decided to continue it through funding from their budgets. There are plans to expand the program so eventually every faculty member in the teacher education program will participate in the exchange.

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Harold Lunde

Dr. Lunde expressed appreciation for the Board's approval of the Charter amendment deleting the fixed pay scale for part-time faculty. He noted that this is part of the Resolution on Part-Time Faculty adopted by the Faculty Senate last October. The remaining parts of the Resolution focus on improving wages and working conditions for part-time faculty. They are being studied by the university administration and the Faculty Welfare and Amendment and Bylaws committees to determine if any additional amendments to the Academic Charter should be proposed and to establish administrative procedures that would achieve the objectives of the Resolution.

Dr. Lunde was pleased with Board approval of the Policy on Misconduct in Research and noted that it would become part of the Faculty Handbook Division of the Academic Charter.

Dr. Lunde reviewed a few items approved or being considered by Faculty Senate that will be forthcoming to the Board of Trustees:

1. Amendments to the Academic Honesty Policy pertaining to graduate students were approved by Faculty Senate at its January 22 meeting. These amendments establish higher standards for graduate students than undergraduate students by imposing more severe penalties on graduate students for academic dishonesty.
2. A Charter amendment assigning responsibility for updating the Benefits in Brief section of the Faculty Handbook to the Secretary of the Faculty Senate and another amendment bringing Faculty Senate voting procedures in line with the current edition of Robert's Rules of Order were adopted at the January 22 meeting of Faculty Senate. This latter amendment excludes blanks or abstentions in counting "yea" and "nay" votes.
3. A set of Drug-Free Workplace Policy Guidelines is on the February 5 Faculty Senate agenda. On March 10, 1989, the Board of Trustees approved a Drug-Free Workplace Policy to comply with federal regulations for government contractors and grant recipients. An ad hoc committee was formed to research and develop guidelines for implementing the policy. The ad hoc committee is recommending a Draft Drug-Free Workplace Policy and Guidelines developed by the Research Services Office and a Charter amendment to Section B-I.3.1 dealing with faculty termination of appointment for cause.

Undergraduate Student Representative - Kevin J. Coughlin

Mr. Coughlin summarized four recent actions of Undergraduate Student Governments: (1) a request for faculty assistance in making evaluations available to students; (2) a resolution on resident advisor salaries, which was addressed in the 1991-92 Residence and Dining Hall Budgets approved by the Board today; (3) a grade appeals process concern with the current policy that states that the instructor of a course has the final say on students' grades, even if the appeals Board decides otherwise; (4) a bill supporting our troops in the Middle East.

On Monday, February 4, Ohio Board of Regents Vice Chancellor Bill Napier will be on campus to brief USG on the OBOR budget recommendations and strategies for lobbying.

Two programs sponsored by USG scheduled for this spring are "Do's and Don'ts of Campus Safety" and a lecture on Vietnam War by Dr. Gary Hess.

On March 12-13, USG will hold elections for President, Vice President, and at-large Senators. Scott Ziance, resident of Rodgers Hall, has announced his intention to run for the Ward 1 City Council Seat next fall.

REPORTS - CONSTITUENT REPRESENTATIVES (Continued)

President Olscamp asked Mr. Coughlin if any coordinated lobbying effort has been planned. Mr. Coughlin explained that since the Ohio Student Association is in the process of restructuring, it has not been able to undertake lobbying efforts. State student government leaders, however, are attempting to organize a group to talk with key people in Columbus about the OBOR recommendations. In addition, Undergraduate Student Government and several representatives from the student body will be traveling to the State House during the semester. Mr. Coughlin stated that there has been no final determination about what approach will be taken, but he is aware that other student body leaders have not ruled out pushing for a tuition cap. President Olscamp reported that budgets cuts were expected from the state today and if that situation continues, as anticipated, until June 30 and if there is a tuition cap, the implications from that will be a cut in services. Mr. Coughlin said that he, personally, was more in favor of guarding against excessive tuition increases and believes the way to do that is to encourage more money from the state and lobby for the OBOR recommendations; the tuition cap should only be used as a fallback failsafe option.

Graduate Student Senate Representative - Wayne Berman

Mr. Berman voiced a concern with the last paragraph of his report as written in the December 14 Board of Trustees minutes which discussed GSS' opposition to the University's stance on ROTC. He stated that the University's position is discriminatory. President Olscamp replied that it is the federal army policy that is discriminatory, not the local ROTC unit.

Graduate Student Senate is working on another resolution concerning the discriminatory policy of ROTC. The resolution is based upon the National Association of State Universities and Land-Grant Colleges' resolution on the Department of Defense exclusionary policy against homosexuality in ROTC programs. Mr. Berman read the proposed resolution and directed the Trustees to the "Be It Further Resolved":

Whereas, public universities affirm that students have the right and institutions have the right and institutions have the responsibility to provide an equal educational opportunity for all students, and

Whereas, public universities must promulgate values to promote institutional integrity and foster diversity in concert with the mission of public universities, and

Whereas, ROTC has an important place in the public institution to serve the nation by providing education to the future military leaders, and

Whereas, the military's policy of exclusion based on sexual orientation should not make victims of students currently enrolled in ROTC programs

Therefore Be It Resolved, that the Graduate Student Senate affirms the rights and opportunities for all students to enroll in ROTC classes for which they have the academic preparation and the rights of all students in ROTC to be eligible to receive full benefits, including scholarship support as students and commissioning into the military service upon graduation.

Be It Further Resolved, that Graduate Student Senate recommends to the President and the Board of Trustees that initiatives be developed and supported through the Congressional legislative process to change the Department of Defense policy of exclusion of homosexuals in the military.

Mr. Berman reported that GSS is following through with plans to resolve the graduate student housing problem at little to no cost to the University. Meetings have been set up with some local landlords and other university and city officials who might be able to offer advice and help in the matter. A survey has been designed to show what type of housing would most efficiently solve the problem so that an effective solution can be pursued.

Another topic of concern for graduate students is health insurance. In the past, it has been difficult for GSS to obtain a consensus on what to do because of the cost involved in a mandatory policy. At the advice of the Graduate Dean and the Director of Health Services, GSS composed the following resolution to affirm its interest in insuring all graduate students.

Whereas, the overall rate of medical care costs are surpassing the individual's ability to pay for those costs;

Whereas, health insurance provides security against disaster;

Whereas, the risk of epidemics and the spread of contagious diseases is greater in densely populated areas, such as the university environment;

Whereas, the health of graduate students is crucial to the success of graduate studies, graduate programs, and the university as a whole;

Whereas, 10-15% of BGSU graduate students are currently without any form of health insurance;

Therefore Be It Resolved, that the Graduate Student Senate affirms the right of all graduate students to have health insurance and that the Graduate Student Senate is committed to pursuing this goal until it is attained.

The most significant occurrence since the December BOT meeting is the Middle East crisis. GSS' primary goal this year has been education. GSS is trying to help support all efforts to discuss and learn about as many points of view on this complicated crisis. GSS has been working closely with the Peace Coalition but will try to support any efforts to learn more about this issue.

Mr. Medlin advised Mr. Berman that there are a number of lobbying efforts going on to get health care programs for students as well as all people in the country. He noted two that he is working on personally; one is the Ohio Health Care Plan that would like to see every citizen of the State of Ohio have health care and the other is the National Health Care plan that would like to see that every citizen of this country has health care. Mr. Medlin offered to give Mr. Berman contacts for him to work with on graduate student lobbying efforts.

REPORTS - CONSTITUENT REPRESENTATIVES (Continued)

Firelands College Board Representative - Gary Bauer

Mr. Bauer announced that Firelands College had a significant enrollment increase for Spring Semester.

The Arboretum Board is meeting next week with Beckham and Associates to review plans for the future development of the Arboretum. A Founding Fellows group is being organized to match the \$25,000 matching grant of the Frost-Parker Foundation.

EXECUTIVE SESSION

Chairman Newlove announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he is proposing that members meet in an executive session for the purpose to confer with an attorney concerning disputes/pending court action. He asked for a motion and roll call vote to have the members meet in executive session in the Chart Room with the session expected to last approximately 45 minutes; the regular meeting to be reconvened at that time to take action if necessary and for the purposes of adjournment.

No. 30-91 Mr. Newlove moved and Mr. Moorehead seconded that members of the Board of Trustees meet in an executive session to confer with an attorney concerning disputes/pending court action.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Medlin, Mr. Milet, Mr. Moorehead, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved with eight affirmative votes.

The regular meeting was recessed at 11:30 a.m. and the members moved into the executive session in the Chart Room.

Chairman Newlove reconvened the regular meeting at 12:20 p.m. with the announcement that members had met in executive session for 50 minutes for the purpose of conferring with an attorney concerning disputes/pending court action and no formal action was taken.

ANNOUNCEMENTS

Chairman Newlove announced that the next Board of Trustees meeting is scheduled for Friday, April 12, 1991.

ADJOURNMENT

The meeting was adjourned at 12:22 p.m.

President

Secretary

Bowling Green State University

April 12, 1991

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the East Lounge of the East Building, Firelands Campus on April 12, 1991: Richard A. Newlove, Chairman; Nick J. Milet, Vice Chairman; C. Ellen Connally; Kevin J. Coughlin; John A. Laskey; John C. Mahaney, Jr., G. Ray Medlin, Jr.; G. O. Herbert Moorehead, Jr.; Virginia B. Platt; Ann L. Russell; Christine M. Senack.

Also present were President Paul J. Olsoamp; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Harold Lunde, Chair, Faculty Senate, and Faculty Representative to the Board; Kevin J. Coughlin, 1990-91 Undergraduate Student Representative to the Board; Gary Bauer, 1990-91 Firelands College Representative to the Board; Gregg DeCrane, 1990-91 Administrative Staff Representative to the Board; Kathy Eninger, 1990-91 Classified Staff Representative to the Board; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher Dalton, Vice President for Planning and Budgeting; Mary M. Edmonds, Vice President for Student Affairs; Robert L. Martin, Vice President for Operations; Philip R. Mason, Vice President for University Relations; Gaylyn J. Finn, Treasurer; media representatives; and a number of observers.

Chairman Newlove called the meeting to order at 10:00 a.m.; the Board Secretary called the roll and announced that a quorum was present (nine Trustees).

MINUTES

Motion was made by Judge Connally and seconded by Mr. Moorehead that the minutes of the meeting of February 1, 1991, be approved as written. The motion carried.

PRESIDENT'S REPORT

As always it is a pleasure to meet here on the Firelands Campus and I would like to take this opportunity to thank Dean DeBard and his dedicated staff for their usual fine hospitality.

Update on Firelands College

Enrollment

Enrollment at Firelands this year has been the highest in the history of the College. The current headcount is 1415, which represents an 8.51 percent increase over the 1990 spring semester. The headcount during the 1990 fall semester was 1,480 which represented an increase of 10.6 percent. Admissions for both transfer and freshmen students for the 1990-91 academic year are also the highest ever. The number of freshmen admitted this past year represents an increase of 8 percent over last year and the number of transfer students is up 49 percent.